



295/297 Kenilworth Road, Balsall Common CV7 7EL
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Balsall Parish Council Meeting Wednesday 9th October 2024 @ 7:30pm

Notice is hereby given of the Balsall Parish Council Meeting to be held at **Westlake Room**, Balsall Common Village Hall, 112 Station Road, Balsall Common CV7 7FF.
Councillors are summoned to attend for the purpose of resolving the business to be transacted.
The Public and Press are cordially invited to attend.

J Parry-Evans

Judith Parry-Evans
Clerk & RFO
4th October 2024

AGENDA

1. **In Attendance**
2. **Apologies for absence:** Councillor Keith Tindall
3. **Declarations of Interest**
4. **Minutes Resolution** to approve as a correct record the Minutes of the:
(4.1) Parish Council Meeting held on Wednesday 11th September 2024
5. **Public Forum**
Residents are invited to make representation on items on this agenda and these will be invited by the Chairman immediately before the meeting considers that item.
Residents of the parish are invited to make representation on any issue. The council will respond in one of the following ways:
 - Complaints will be referred to the Clerk for action;
 - Councillor(s) may undertake to follow up the issue;
 - Agree an agenda item for the next meeting
6. **Ward Councillors to provide an update on items of interest**

7. Planning

(7.1) To respond to the following Planning Applications:

PL/2024/01745/PPFL 9 & 11 Needlers End Lane Balsall Common Solihull CV7 7AF

Externally applied wall insulation with render finish similar to existing building. RAL colour to be permarock external wall insulation (Colour: Warm white)

PL/2024/01839/MINFHO 104 Needlers End Lane Balsall Common Solihull CV7 7AB

Conversion of part of existing garage, demolition of existing porch and erection of new open porch.104 Needlers End Lane Balsall Common Solihull CV7 7AB

PL/2024/01881/MINFHO 2 Oldwich Lane East Fen End Solihull CV8 1NR

Add external wall insulation to the elevations of the property that will abut the neighbouring property. Installing the external wall insulation up to the party wall, adding the necessary finish that will be a rendered finish (Colour: Warm white) & extend the verge of the roof to overhang the new works.

PL/2024/01900/PPFL Magpie Farm Magpie Lane Balsall Common Solihull CV7 7AW

Demolition of five agricultural buildings and erection of a detached 4 bedroom dwelling.

PL/2024/01917/M106

Application pursuant to section 106A of the Town and County Planning Act 1990 dated 30th October 2009 for a modification to the existing section 106 agreement relating to Birmingham Airport, Application Ref: 2008/22/S. Namely: To vary Schedule 5 of the Section 106 Agreement (including related definitions) and the associated Night Flying Policy.

PL/2024/01949/MINFHO 6 Burberry Grove Balsall Common Solihull CV7 7RB

Part two storey, part single storey rear extensions.

PL/2024/01924/MINFHO 9A Balsall Street East Balsall Common Solihull CV7 7FQ

Single storey side and front extension.

PL/2024/01785/TPO 199 Kenilworth Road Balsall Common Solihull CV7 7EL

Lateral limb reductions on Oak tree T1, to give a clearance of approximately 1.5 metres away from the neighbouring property roof. Remove large amount of Deadwood throughout the canopy.

PL/2024/01911/PPFL Apartment 33 550 Kenilworth Road Balsall Common Solihull CV7 7DQ

Change the use of the current house manager's accommodation, from a live-in house manager's flat to the use by persons of the retired age.

(7.2) To note the following Planning determinations;

PL/2024/01665/MINFHO 1 Oldwich Lane East Fen End Solihull CV8 1NR APPROVED

(7.3) Awaiting Planning decisions;

PL/2024/01537/MINFHO Brees Lane Farm Brees Lane Fen End Solihull CV8 1PY

PL/2024/01664/MINFHO 9 Balsall Street Balsall Common Solihull CV7 7AR

PL/2023/00963/PPFL Land off Oxhayes Close, Balsall Common

(7.4) Planning Appeal

PL/2023/01952/PPFL Land at Meer End Solihull. Appeal made to the Secretary of State against the decision of SMBC to refuse to grant planning permission. Appeal to be determined on the basis of a hearing.

All existing representations will be considered by the Planning Inspectorate. Comments already made can be modified or withdrawn online at <https://acp.planninginspectorate.gov.uk>

8. Accounts

(8.1) Bank Reconciliation

To sign off Bank Reconciliation for the period 01.09.24 – 30.09.24

(8.2) To note the Cashbook and Reserve Movements reports for September 2024

(8.3) To approve the following payments below using the General Power of Competence for the month of September 2024

(8.4) To propose to nominate two Councillors to authorise this month's bank payments as per Agenda Item (8.3)

Inv. Date	Inv. No.	Payee	Description	Vat	Gross
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02.09.24	326140	Moore East Midlands	External Audit fee - balance	-	84.00
03.09.24	38059	Edge IT Services Ltd	Annual IT support 01/10/24 to 01/10/25 - balance	-	111.04
03.09.24	38070	Edge IT Services Ltd	Microsoft 365 Annual fees 27/10/24 to 26/10/25 - balance	-	119.99
16.09.24	3847	Pied Piper	Mole Control September	17.00	102.00
18.09.24	1746	Vish Gardening Services Ltd	Winter planting and treatments for all planters	-	1,550.00
25.09.24	000034184	Broxap Ltd	Repair of Skystepper	66.00	396.00
25.09.24	Payslip	Tracey Carpenter	September Salary	-	-
30.09.24	September	Lance Judge-Porter	Graves maintenance project - labour	-	245.05
30.09.24	September	Lance Judge-Porter	Bus shelter - materials	-	17.49
30.09.24	2024/BPC36	J Parry-Evans	September temp clerk	-	775.00
01.10.24	24-10-034	Fairways Contracting Ltd	Grounds Maintenance	240.33	1442.00
01.10.24	24-10-034	Fairways Contracting Ltd	Playground Inspections	23.19	139.16
01.10.24	1767	Vish Gardening Services Ltd	Planter maintenance	-	50.00
01.10.24	BCVH-2023-0557	Balsall Common Village Hall	Room hire	-	16.00

- (8.5) Proposal for Council** to note Lloyds Bank Card spend (Unity Trust) paid by direct debit for the period 01.09.24 – 30.09.24 totalling £84.29 gross.
- * Monthly Fee £3.00
 - * Monthly Adobe £21.30
 - * .gov.uk annual charge – Eukhost Ltd £59.99
- 9. Proposal for Council** to suggest content for Facebook posts for the forthcoming month.
- 10. Proposal for Council** to note update on VASA volunteer driver pilot scheme, the Transport Project Meeting and agree future commitments.
- 11. Proposal for Council** to note update on Balsall Common Programme Manager post.
- 12. Proposal for Council** to note that the storage unit at Arden Storage will be cleared by 31st December 2024 as per Parish Council resolution 8j 13th December 2022 and that the Council will terminate the current agreement with Arden Storage Ltd effective from January 2025.
- 13. Proposal for Council** to approve a grant of £1,000 to Balsall Common Festival Committee to contribute to the June 21st 2025 Picnic in the Park to be held in Lavender Hall Park.
- 14. Proposal for Council** to support a proposal from Cheswick Green Parish Council to put forward a motion to ask NALC to look into the government allowing co-opted Councillors to receive the same allowance elected members can receive.
- 15. Proposal for Council** to note the report of a meeting with the owners of Lavender Hall Fisheries.
- 16. Proposal for Council** to note the Chairman’s attendance at the induction of St Peters vicar Reverend Susie Pearson on 24th September and the event to mark the 60th anniversary of the Methodist Church in its current building and meet the new minister Christine Crabtree on Sunday 6th October.

17. **Proposal for Council** to note an update from the quarterly SMBC Highways meeting.
18. **Proposal for Council** to approve the holding of a remembrance event at the Lych Gate, Balsall Cemetery at Temple Balsall; to confirm Councillor availability to lay the wreaths on Armistice Day, Monday 11th November and to place the poppy crosses on graves of those who served. Approve the order of 4 wreaths and 10 crosses at £173.60. Council to contact St Mary's Church and Lady Katherine Leveson School for possible collaboration.
19. **Proposal for Council** to note an update on the Christmas Lights event to be held 4-6pm in the centre of Balsall Common on Friday 29th November.
20. **Proposal for Council** to:
- i. consider what they can do to conserve and enhance biodiversity.
 - ii. agree policies and specific objectives based on their consideration.
 - iii. act to deliver their policies and achieve their objectives.
- in accordance with the duty imposed on town and parish councils by Section 40 of the Natural Environment and Rural Communities Act 2006, updated by Section 102 of the Environment Act 2021. The Council to use guidance from SLCC which sets out the main areas to consider and provides a Model Biodiversity policy for the council to consider endorsing.
21. **Proposal for Council** to note the Solihull Council Paper "Examination of the Solihull Local Plan and Next Steps for Plan Making in Solihull" discussed at full council on 8 October 2024. The paper can be found at pages 21 to 38 of the Council agenda pack at (Public Pack)Agenda Document for Council, 08/10/2024 18:00 (solihull.gov.uk) which will set a context for NDPs.
22. **Proposal for Council** to:
- (22.1) Agree to revise its NDP and work with Berkswell PC to bring the two Neighbourhood Development plans together and create a joint Balsall and Berkswell neighbourhood plan to provide a consistent neighbourhood plan approach across our community.
- (22.2) Approve establishing a joint Steering Group to oversee the work and jointly applying for a grant of up to £10,000 from Locality to undertake the work.
- (22.3) Council to agree to form a Working Group between Balsall and Berkswell PCs to:
- i. Create draft documents covering an agreement between the 2 PCs
 - ii. Draft a Steering Group Terms of Reference
 - iii. Draft an application for Designation of the Neighbourhood Area for the council to agree at its next meeting.
- (22.4) Council to nominate its representatives on the Working Group.
23. **Proposal for Council** to approve nominee(s) to attend the WALC annual AGM and Conference day on 6th November 2024 and to agree those nominated having a mandate to vote as they see fit.
24. **Proposal for Council** to note the following correspondence.
- (24.1) Notification of the next few dates for our local Police Rurals officers to hold a monthly Beat Surgery at Balsall Common Library.
- (24.2) Notification of events listings leaflet for October, November and December at Balsall Common Library.
25. **Date and Venue of Next Meeting**
The next Parish Council Meeting will be on Wednesday 13th November 2024, 7:30pm in the Westlake Room

The Right to Record, film and to Broadcast Meetings of the Council, Committees, and Sub-Committees is established following the Local Government and Audit and Accountability Act 2014.

This Council may Photograph, Film or Record or Broadcast Meetings and can Retain, Use or Dispose of such Material in Accordance with its Retention and Disposal Policies. The Council's record is the Definitive Record of the Meeting. The Written Approved Minutes are the Legal Record. Regulation 4 of the Openness of Local Government Bodies Regulations 2014 has brought Section 40 of the Local Government Audit and Accountability Act into force.